



**Tender Fee: Rs.5000/-  
(Non-Refundable)**

**Shaheed Mohtarma Benazir Bhutto  
Medical University, Larkana.**

**TENDER FORM**

**PROVIDE & SUPPLY OF AIR CONDITIONER &  
MISCELLANEOUS ITEMS**

**Date of Issuance of SBDs : August 27, 2019 to September 18, 2019.**

**Last Date of Submission : Thursday September 19, 2019 (11:00 am)**

**Date of Opening : Thursday September 19, 2019 (11:30 am)**

**Name of Firm: \_\_\_\_\_.**

**NTN: \_\_\_\_\_ . SRB/GST Registration Number: \_\_\_\_\_.**

**Pay Order / Demand Draft # \_\_\_\_\_, Amount of Rs. 5,000/=.**

**Drawn on Bank \_\_\_\_\_ . Dated \_\_\_\_\_.**

\_\_\_\_\_  
Stamp & Signature (Procurement Office)

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## **1. Introduction**

*Dear Tenderer,*

Thank you for the interest you have shown in response to the SMBBMU's NIT which has floated in Daily Kawish, Daily Jung and the Dawn on August 29, 2019, SMBBMU & SSPRA websites for Supply and installation of Air Conditions & miscellaneous items.

Shaheed Mohtarma Benazir Bhutto Medical University, Larkana is premiere educational institute in Upper Sindh imparting quality education to the nation. We are interested to procure our furniture of prime quality from your esteemed firm.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please feel free to contact on 074-9410912 or [suhail.abbasi@smbbmu.edu.pk](mailto:suhail.abbasi@smbbmu.edu.pk) for any information and query.

Thank you.

-sd-

*Planning, Procurement & Logistics Officer*

## 2. Instructions

- (a) Shaheed Mohtarma Benazir Bhutto Medical University, Larkana expects that aspirant should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp every page. Moreover, attach required supporting document according to the requirement.
- (b) It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write “Doesn’t Apply/Doesn’t Arise”. If you need more space, please attach a paper & clearly mention item/column name or number etc. that referred the column/item of the Tender Form.
- (c) Tender Documents can be obtained from the office of the Planning, Procurement & Logistics Officer, Admin Block, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana with the request for issuance of SBDs on payment of Tender Fees Rs. 5,000/- should be paid through Demand Draft/ Pay Order in favor of Vice Chancellor, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana.
- (d) The last date for submission of the Tender Documents in sealed envelope on Thursday September 19, 2019 by 11:00am in the **Office of the Planning, Procurement & Logistics Officer, Admin Block, Shaheed Mohtarma Benazir Bhutto Medical University, Moenjo-Daro Road, Larkana**. The Tender will be opened on same day at 11:30am in the presence of representatives who may care to attend.
- (e) **Bid Security** of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of **Vice Chancellor, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana**.
- (f) Successful bidder shall provide 5% **Performance Security** of total value of Purchase Order / Work Order in the form of **Pay Order** or **Bank Guarantee** before submission of invoice. The Performance Security shall extend at least **three** months beyond the Date of Delivery/ Completion of work / Contract.
- (g) Kindly mentioned “**Tender Number**” at top left corner of the envelope.
- (h) The documents evidence of conformity of the goods and services to the bidding documents may be attached in the form of literature, drawings, and Data, and shall consist of:
- a A detailed description of the essential technical and to performance characteristics of the goods;

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- b The Bidder shall note that standards for material and equipment, as well as references to brand names or pictures designated by the Procuring agency in its Technical Specification are intended to be descriptive only and not restrictive : till stated otherwise in Technical Specifications or Bid Data Sheet .The Bidder may offer alternative standards, brand names , and /or catalogue numbers in its bid , provided that demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the in the Technical Specifications.
- (i) Arithmetical errors will be rectified as, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- (j) All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- (k) Manufacturers / Firms / Supplier / Companies / Distributors shall maintain its status as an active/filer taxpayer with taxation authorities while rendering services to SMBBMU, Larkana.

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### 3. BIDDING DATA

(a). **Name of Procuring Agency:** Shaheed Mohtarma Benazir Bhutto Medical University (SMBBMU), Larkana.

(b). **Brief Description of Works:** Provide, supply & installation of air conditioner & other miscellaneous work for the office of honorable Vice Chancellor, Senate Hall & other offices.

(c) **Procuring Agency's address:** Shaheed Mohtarma Benazir Bhutto Medical University, Moenjodaro Raod, Larkana.

(d) **Amount of Bid Security:** - Bid Security of 5% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Vice Chancellor, SMBBMU, Larkana.

(e) **Period of Bid Validity (days):** - Ninety Days

(f) **Performance Security Deposit:** - Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.

(g) **Deadline for Submission of Bids along with time:** - Tender Document in sealed envelope should be submitted by Thursday September 19, 2019 by 11:00am in the Office of the Planning, Procurement & Logistics Officer, Admin Block, Shaheed Mohtarma Benazir Bhutto Medical University, Moenjodaro Road, Larkana. The tender will be opened on same day at 11:30am in the presence of representatives who may care to attend.

(i) **Liquidity damages:** - 5% liquidity damages of the total amount will be imposed fortnightly, if the contractor failed to complete work within the execution period.

(j) **Deposit Receipt No: Date: - Pay Order / Demand Draft #** \_\_\_\_\_,

**Amount Rs.** \_\_\_\_\_ **Drawn on Bank** \_\_\_\_\_ **Dated** \_\_\_\_\_.

\_\_\_\_\_  
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**4. BIDDER QUALIFICATION CRITERIA** (Mandatory)

S #	Mandatory Eligibility Criteria *	Yes/No
1	Job Specific Experience of successfully completed works of up to 20 million in last 2 years	
2	At least two 03 performance certificates showing timely delivery of stores must be provide dully signed from the Procuring Agencies with contact details.	
3	Last 3 years' bank statements minimum 50 million (per year) or financial statement	
4	Manufacturers / Firms / Supplier / Companies / Distributors must provide active "Sales tax & Income Tax Registration Certificate both FBR and / or SRB" at the time of submission of bidding document.	
5	Affidavit of " <i>No Dissatisfactory Performance</i> " at any organization for last 5 years & <i>any litigation or blacklisting</i> .	
6	Tender Fee Received	

\* Attached all documentary proofs. Failure to provide documents will lead the rejection of the bid.

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**6. Bill of Quantities:**

<i>S.#</i>	<i>Description</i>	<i>Qty</i>	<i>Rate</i>	<i>Amount</i>
1	<b>Provide &amp; Supply of Air Conditions and other miscellaneous items (Detail at Annexure-A)</b>	As per annex-A		
<b>Sub-Total</b>				
<b>GST 17%</b>				
<b>Total</b>				

**Total Rupees (in words):** \_\_\_\_\_

\_\_\_\_\_.

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## 6. Terms & Conditions:

The following terms of the purchase are agreed by the manufacturer/ supplier/ distributor:

- (i) **Receiving/Acceptance of Purchase Order:** The manufacturers / distributor / supplier will sign the copy of the Purchase Order as acknowledgement.
- (ii) **Delivery Challan:** Copies of Delivery Challan on which the Order Number, Date of Delivery Execution, Quantity, Quality, Specifications, Manufacturer name clearly mentioned. Noncompliance with this condition renders the goods / works liable to non-acceptance. After seven days, SMBBMU, Larkana will not be responsible for any claim(s) / responsibility.
- (iii) **Place of Delivery:** As specified in the Purchase Order unless otherwise informed accordingly.
- (iv) **Delayed Delivery:** 2% liquidity damages of the total amount will be imposed fortnightly for which the contractor failed to complete work within the execution period. The vender would be held responsible.
- (v) **Inspection:** Physical inspection will be carried out by SMBBMU, Larkana authority. Ordered material is subject to final inspection at the time of delivery. However, the vendor will be held responsible for the quality of item as per Purchase Order or as per quoted item.
- (vi) **Quantity:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (vii) **Condition of Goods:** All items must meet in all respects with the primary specs & conditions of the Order and must be in good condition otherwise they will be liable to reject.
- (viii) **Delivery of Goods:** All the items must be delivered to the Store of the SMBBMU, Larkana and sign receipt with stamp on delivery note should be obtained.
- (ix) **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with the primary specification or if the delivery is delayed.
- (x) **Termination:** That upon termination of this agreement the service provider shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time.
- (xi) **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted to the *Office of the Planning, Procurement & Logistics Officer*.
- (xii) **Advance Payment:** No advance payment.

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- (xiii) **Performance Security:** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or Bank Guarantee before submission of invoice. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work/Contract. The pay order will be retained in case of any loss to the University or penalty imposed by the University on delay delivery.
- (xiv) **Validity of Bid:** Validity is for ninety (90) days.
- (xv) **Company Profile:** Company Profile be attached with this document along with quoted item specifications.
- (xvi) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & SMBBMU.
- (xvii) **Price / Rate:** Price / rate must be quoted on Tender Form only and submitted in sealed envelope.
- (xviii) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the SMBBMU and CEO of the manufacturer/supplier/distributor for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of LARKANA binding to the parties.
- (xix) **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
- (xx) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax, stamp duty & SRO), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- (xxi) **Rights:** SMBBMU reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. SMBBMU, also reserve the right to issue Purchase Order for any single items to different lowest evaluated bidders or issue Purchase Order for all the items to any lowest evaluated bidder.
- (xxii) **Bidding Procedure:** The bidding process is based on “Single Stage- One Envelope” procedure.
- (xxiii) **Stamp Duty:** Stamp duty 0.35% for Goods against total value of Purchase Order will be levied accordingly or as per rule.

**Note:**

**This Terms & Conditions is integral part of contract agreement besides other clauses / articles.**

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## 7. Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc. payable by the manufacturer/supplier/distributor works;

M/s \_\_\_\_\_, the manufacturer / supplier / distributor hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the SMBBMU or any Administrative or Financial Offices thereof or any other department under the control of the SMBBMU through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the manufacturer/supplier/distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the SMBBMU directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the SMBBMU, except that which has been expressly declared pursuant hereto.
- (c) The manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the SMBBMU under any law, contract, or other instrument, be stand void at the discretion of the SMBBMU.
- (d) Notwithstanding any right and remedies exercised by the SMBBMU in this regard, manufacturer/supplier/distributor agrees to indemnify the SMBBMU for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the SMBBMU in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the SMBBMU.

### **Note:**

**This integrity pact is mandatory requirement other than auxiliary services / works.**

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It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Tel # \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE & STAMP

## **Annexure-A**

S#	Item Description	Unit	Qty
01	<b>Air Conditioner (Cassette)</b> Capacity: 18000 BTU AC Type: Cassette	No	03
02	<b>Air Conditioner (Cassette)</b> Capacity: 24000 BTU AC Type: Cassette	No	04
02	Installation Kit/Material Copper Pipe (40 Meter), Pakistan Cable Wire Pure Copper 7/36 (80 Feet) Pakistan Cable Wire Pure Copper 23/76 (80 Feet) Tape for copper pipe (40 Meter), Foam for copper pipe (40 Meter), PVC Pipe, L-Bow, T, Joint for water Drain 80 feet, Power Plug 3-Pin Socket with Breaker 1 Outer Stand Iron 2, Inner Fixation Iron Rods 4. Commissioning, Installation & Testing complete in all respect	Nos	07
03	<b>Air Conditioner (Floor Standing)</b> Capacity: 2 Ton (24000 BTU) AC Type: Floor Standing	No	05
04	Installation Kit/Material Copper Pipe (30 Feet) Pakistan Cable Wire Pure Copper 7/36 (60 Feet) Pakistan Cable Wire Pure Copper 23/76 (60 Feet) Tape for copper pipe (20 Meter), Foam for copper pipe (20 Meter), Power Plug 3-Pin Socket with Breaker 1 Outer Stand Iron Set Commissioning, Installation & Testing complete in all respect	Job	05
05	<b>False Ceiling</b> False ceiling Framework Metal grid hot dipped galvanized steel along the perimeter of the ceiling, screws fixed to the roof with help of sleeves, ceiling angle of size 25 mm. X 10 mm. X 0.55 mm. Perimeter Channel: 30 mm X 20 mm X 27 mm, thickness 0.55 mm (min), Intermediate Channel: 15 mm X 90 mm, thickness 0.90 mm (min),	S. ft.	2190

	Ceiling Section: 51.5 mm X 26 mm X 10.55 mm, thickness 0.55 mm (min), Gypsum Plasterboard 2 x 2 feet pre-painted (As per approved sample) Supplying fitting & fixing concealed		
06	<b><u>LED Ceiling Light Panel</u></b> Indoor Super thin, Size: 23.7" x 23.7" x 2.5", Hosing: Aluminum, Light: Worm, Consumption: 48W, Input Voltage: AC 110 – 240V 50/ 60 Hz, Pakistan Cable Wire 3/29 (400 meter), Installation, Fixation, Wiring and functioning complete In all respect	No	40
07	<b><u>Speakers Wiring</u></b> Speaker Ceiling Mount 4, Pakistan Cable Pure Copper Wiring 160 meters Installation, Fixation, Wiring and functioning complete in all respect	Job	1
08	<b><u>Electric Board Installation</u></b> and Labour Charges 6x4 board (20 Nos.)	Job	1
09	<b>Polish Work</b> Doors (8 Nos.)	Job	1
10	<b>Electric Insect Killer</b>	Nos	10
11	<b>Tabletop Water Dispenser</b>	Nos	10
12	<b>Smart TV 55" UHD 4K Smart TV NU7100 latest series</b>	Nos	01

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