



SHAHEED MOHTARMA BENAZIR BHUTTO

MEDICAL UNIVERSITY LARKANA, SINDH, PAKISTAN

www.smbbmu.edu.pk, Email: hrd@smbbmu.edu.pk

Phone: (92)-074-9410909



ELIGIBILITY CRITERIA FOR NON-TEACHING POSITIONS

The applications are invited from eligible candidates for the following positions on *regular/contract basis. Non-Teaching Positions for Shaheed Mohtarma Benazir Bhutto Medical University Larkana.

S#	Name of Position	Eligibility Criteria
1.	Deputy Hostel Provost (Male & Female) (BPS-18)	Degree in Medical Sciences/2nd Class Master Degree preferably in Business Administration/ Public Administration duly recognized by Higher Education Commission with 06-09 years administrative experience in the relevant field in BPS-17 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
2.	Deputy Controller Examinations (BPS-18)	2nd Class Master Degree preferably in Business Administration/ Public Administration duly recognized by Higher Education Commission with 06-09 years administrative experience in relevant field and well conversant with rules & regulations of Examinations in BPS-17 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
3.	Assistant Engineer Civil (BPS-17)	At least 2nd Class B.E/Bachelor Degree in relevant field or equivalent qualification duly recognized by Higher Education Commission with 03-05 years relevant experience in BPS-16 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
4.	Assistant Engineer Electrical (BPS-17)	At least 2nd Class B.E/Bachelor Degree in relevant field or equivalent qualification duly recognized by Higher Education Commission with 03-05 years relevant experience in BPS-16 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
5.	Audit Officer (BPS-17)	At least 2nd Class Master Degree in Finance/ Accounting/ Commerce / CA/ ACCA/ CIMA/ ICMA duly recognized by Higher Education Commission with 03-06 years' experience in financial matters/ accounts/ budget & Planning in BPS-16 & above in HEC recognized Public Sector University/ Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
6.	Assistant Registrar (BPS-17)	2nd Class Master Degree preferably in Business Administration / Public Administration duly recognized by Higher Education Commission with 03-06 years administrative experience in BPS-16 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.
7.	Speech Therapist (BPS-17)	Bachelor in Speech Language Therapy & Audiology / Second class in Degree in Speech & Language Pathology / Therapy / Audiology duly recognized by HEC with 03-06 years post qualification relevant experience in BPS-16 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.(Experience is Flexible because of emerging field).



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8.	Occupational Therapist (BPS-17)	Doctor in Occupational Therapy or BS in Occupational Therapy at least Second Class duly recognized by HEC with 03 years post qualification relevant experience as an Occupational Therapist in BPS-16 & above in HEC recognized Public Sector University / Institute/ Government / Semi-Government/ Autonomous body/ Well reputed private organization/Institute.(Experience is Flexible because of emerging field).
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***Officers/Officials already working at SMBBMU Larkana can apply on regular basis only.**

Prescribed application form and eligibility criteria is available on website <http://www.smbbmdu.edu.pk>. The application form duly filled in all aspects and supported with all required documents shall be sent through registered courier service to the Office of Director Human Resources, SMBB Medical University, Moen-Jo-Daro Road (Arija) Larkana latest by **08th May, 2024**.

Incomplete applications and applications submitted directly/by hand or after due date shall NOT be considered.

1. Only Sindh domiciled are eligible.
2. Application should be sent along with:
 - (i) Pay Order/ Bank Demand Draft of Rs.2,500/- (Non-refundable) for above positions in favour of Vice Chancellor, SMBBMU Larkana.
 - (ii) Three recent passport size photographs.
 - (iii) Brief curriculum vitae.
 - (iv) Attested photocopies of Academic Certificates, Domicile, PRC/Form "D", valid CNIC.
 - (v) Copy of valid/updated PM&DC Registration Certificate (if applicable).
 - (vi) Copy of valid/updated experience certificate(s).
 - (vii) Copy of research papers/publications in Journals of National and International repute (if applicable).
3. Age limit as per Government/University policy.
4. Please clearly mention the name of post on the right top of the Envelope.
5. Incomplete applications in any manner will be rejected.
6. Applicant already serving in Government/ Semi-Government/Autonomous Bodies should apply through proper channel. (An advance copy of the application form may be sent within due date).
7. Only eligible and shortlisted candidates will be called for test/ interview.
8. University reserves the right to cancel any or all above post(s) or applications received therein.
9. Above posts are subject to approval from Syndicate of SMBBMU Larkana.
10. Women, disabled & minority quota will be observed.
11. Canvassing in any manner shall amount to disqualification.
12. No TA/DA shall be admissible.