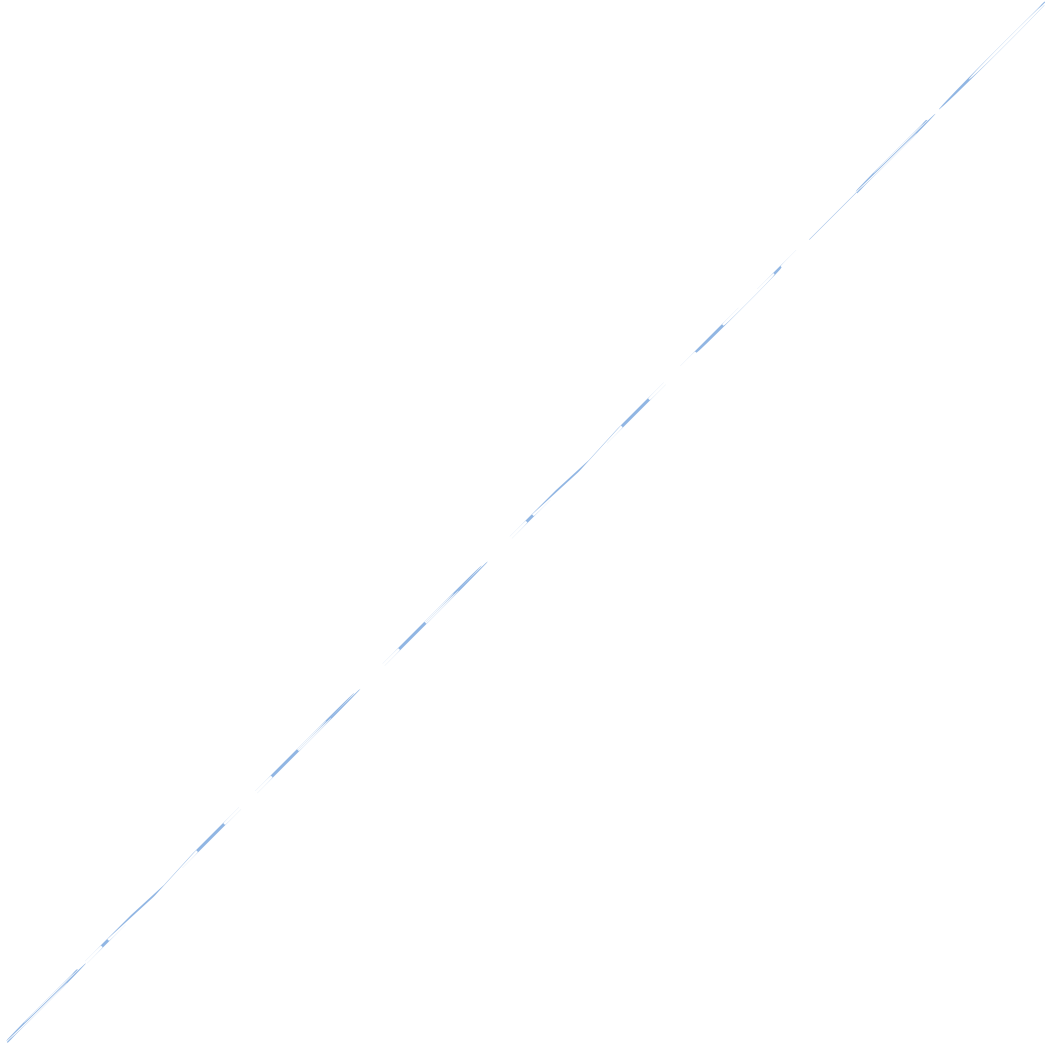


NOTIFICATION

In response to University and Boards Notification/Misc./3-70/2022 issued on January 4, 2023 which directed for recommendations regarding implementation status of Student Unions in Public Sector Organizations, a Core Committee was constituted at SMBBMU for drafting recommendations regarding student unions. In the light of recommendations of the committee, this policy has been drafted for Students Union /Council at SMMBMU, Larkana.

The draft Policy and framework of SMMBMU Students union/ Council (SMBBMU-SC) is given below.





SHAHEED MOHTARMA BENAZIR BHUTTO MEDICAL UNIVERSITY,
LARKANA

STUDENT COUNCIL POLICY

2023

Preamble

The students of Shaheed Mohtarma Benazir Bhutto Medical University are the most important part of the University community. Therefore, the management encourages the students to constitute a governmental structure to represent the student body and to promote the causes and concerns of students to ensure a positive and fulfilling university experience. The aim of SMBBMU Student Council (SMBBMU-SC) will be to facilitate constructive and meaningful communication between the students, faculty and administration, to promote the academic and social aims of students at SMBBMU, and to ensure students dignity and wellbeing. The SMBBMU-SC will serve as the university-wide forum for the expression and exchange of student ideas and opinions.

SMBBMU will have a student body as “SMBBMU Students Council” (SMBBMU-SC) for dealing with all the matters and activities related to students of all constituent colleges and departments. The Aims and Objective of this council are to lead all the societies / clubs operating in SMBBMU. All Students of university from all disciplines can be the members of this council. The Student Council will work as non-political body and will represent all undergraduate students of SMBBMU irrespective of gender, class, religion, color, race, ethnicity and nationality.

POLICY AND FRAMEWORK OF SMBBMU-SC:

Terms	Definition
Undergraduate students:	a student enrolled in any undergraduate degree program of SMBBMU
Year of study:	The number of years spent in the enrolled degree program i.e., first year, second year, third year, fourth year +/- fifth or final year.
Batch:	Students belonging to a common session of study.
Executive Members:	The six executive positions in the Council, namely President, Vice-President, General Secretary, Joint Secretary, Public Relation Officer and Treasurer of the Student Council
Quorum	A quorum for the transaction of business shall consist of a simple majority of the council.

a. Name:

The name of this student representative organization shall be Shaheed Mohtarma Benazir Bhutto Medical University-Student Council (SMBBMU-SC)

b. Objectives:

The objectives of this organization will be to:

1. To represent student interests and concerns
2. To promote a spirit of cooperation among students, faculty and staff.
3. To encourage activities in the best interests of the university.
4. To develop good citizens and leaders through experience in governance.
5. To provide a means for student expression.
6. To facilitate and promote university initiatives, announcements and institutions that contributes to academic and social well-being of the students.
8. To encourage student involvement in matters pertaining to the university, both educational and extra-curricular activities.

c. Tenure:

The Student Body shall elect the members of the Student Council for a term of one year, during a designated election week. (1st week of February) Candidates shall be allowed to campaign during the ten days till 48 hrs.' prior to polling day. Voting shall be done through ballot and the Election Committee headed by the election commissioner.

d. Responsibilities & Jurisdiction:

The responsibilities of the SMBBMU-SC are primarily to promote the interests and concerns of the student body and to serve as the representative body and student voice at the university. The council may raise any matter that directly affects the students' quality of life or education at the university and bring it to the Executive Committee for resolution.

2. Eligibility:

1. Any undergraduate student of the university who is enrolled in a regular undergraduate degree program one year after enrollment and one year before graduation and has good academic credentials and he /she is eligible to contest the elections in order to become a part of the Council except the following:

- a) The president of the outgoing council.
- b) Any student who has been served punishment by the disciplinary committee of the university.
- c). Any student who has been dismissed from Council.
- d). Any student with expected date of graduation arriving before the end of the ongoing academic year.

2. The members of the council cannot assume executive position in any Student Society.

4. The minimum academic performance criteria for eligibility are as follows:

- A. For SMBBMU-SC candidates should possess $\geq 60\%$ marks in their previous summative annual examination, and one year standing in any degree program.
- B. For Societies, candidates should possess $\geq 60\%$ marks in their previous annual summative examination and can belong to any academic year.

Reporting Structure of SMBBMU-SC:

- Executive Committee (EC)
- Monitoring Committee (MC)
- SMMBMU-Student Council body

Executive Committee (EC)

- | | |
|--------------------|----------------------------|
| 1. Chair | Vice Chancellor |
| 2. Members | All Deans of Faculties |
| 3. Member | Registrar |
| 4. Member/Convener | Director students' affairs |
| 5. Member | Director QEC |

Monitoring Committee (MC)

- | | |
|--------------------|--------------------------|
| 1. Chair: | Vice Chancellor |
| 2. Member | Registrar |
| 3. Member/Convener | Director Student Affairs |

Structure of the SMBBMU-Student Council (SMBBMU-SC)

Patron: Vice Chancellor

Designation	Students Specification
President	CMC- 4 th Year (Male or Female)
Vice President	BADC- 3 rd Year (Female). By Nomination*
General Secretary	GMMC Sukkur- 4 th Year (Male or Female)
Joint Secretary	BCON- 2 nd Year (Female). By Nomination*
Treasurer	Pharmacy-3 rd Year (Male or Female)
Public Relation Officer	IPRS-4 th Year (Male or Female)

*Will be nominated by the joint consensus of all faculty of the institute.

By-Laws of the SMBBMU Student Council (SMBBMU-SC):

1. Election will be held for the posts of President, General Secretary, Treasurer and Public Relation Officer of the SMBBMU-SC.
2. One candidate shall contest for only one seat
3. Contesting candidate will be proposed by 03 students and seconded by 03 students
4. Students who Propose/second the nomination form must be one year after enrolment at SMBBMU in all degree programmes, he/she must not contest the election, not involved in any misconduct or indiscipline activities, one student either propose or second only one nomination form.
5. Elections will be executed by the Election Commissioner and Secretary of Election Commission, who will be appointed by Registrar.
6. Students will be allowed to carry out the election campaign for 10 working days and stop campaign 48 hrs.' before the polling day. No banners and Flags will be allowed for election campaign. Candidates can make posters of size not more than 2x2 feet. They will have to create their manifesto and convince students why they should vote for them. Candidates can use leaflets, group meetings and social media for their campaigns, make speeches, and distribute their written manifesto after lectures.

7. All Students must follow the rules and discipline during the election campaign.
8. Students can submit their nominations for the office positions as per the notified election schedule. Candidate can withdraw their name one day before the elections.
9. List of Contestants for the Office Positions will be displayed on Notice Boards by the Election Commissioner/ Registrar. The Election Commissioner /Registrar will announce the results of the election after two days of elections.
10. Office bearers of SMBBMU-SC will be elected for one year. Announcement of Election will be made every year (1st week of February)
11. The Monitoring Committee (MC) may call nominations from the students as an alternative to election and make nominations / selection of President, Vice President, General Secretary, Joint Secretary (female), Public Relation Officer and Treasurer of SMBBMU-SC. Once the Student Council is made, it will announce nominations for office bearers of different Student Societies. All interested Students will be invited to submit their nominations for Office Positions of Societies duly attested by head of concerned institute in the office of Director Student Affairs or the focal persons for student affairs of concerned institutes. Society officers will themselves decide about the name of Society and different Office Bearers of Society. Every Society will organize at-least one Mega Event during the current year and will be expected to raise their own funds for the event.
12. SMBBMU-SC General Secretary will be responsible to call the meetings of SMBBMU-SC in coordination with President of SMBBMU-SC, minimum of four meetings in a year. They will inform the Director Student Affairs if any agenda needs to be discussed in Executive Committee. SMBBMU-SC will be responsible to ask from office bearers of Societies to present their yearly plans. SMBBMU-SC will present the details of these events in the Executive Council (EC) for approval.
13. SMBBMU-SC General Secretary will be responsible to keep record of presentations and making a SMBBMU-SC Calendar of Events (CoE).

STUDENT SOCIETIES FROM ALL INSTITUTES

CO-CURRICULAR/ EXTRA-CURRICULAR ACTIVITES
<ol style="list-style-type: none"> 1. Newsletter Society (NS) 2. Patients' welfare Society (PWS) 3. Research Promoting Society (RPS) 4. Public Awareness Society (PAS) 5. Music, Arts & Drama Society (MA&DW) 6. Sports & Adventure Society (SAS) 7. Alumni Society (AS) 8. Girls Hostel Society (GHS)

9. Boys Hostel Society (BHS)
10. Go Green Society (GGS)

Bye Laws for Student Societies / Clubs:

1. For Patron of each Society, all the Faculty Members will be invited to submit their nominations two working days before the selection day of office bearers and the final decision will be made by the competent authority.
2. Every Society will have at least five Office bearers including

Designation
President
Vice President
General Secretary
Treasurer
Public Relation person

3. Society Officers will be primarily responsible for planning, organizing, managing and leading all the events of their Societies. Patrons will advise, guide and counsel them and will have the authority to ensure that all financial controls are observed and no financial irregularity takes place in the affairs of the society. In case the Patron feels that any event proposed by the office bearers may tarnish the image of SMBBMU or create security problems he / she will bring this to the notice of Monitoring Committee.
4. Each Society will be responsible to prepare its Annual Working Plan (AWP) and the budget associated under the guidance of the Patron. Each Society, at the time of submission of the budget, should indicate the estimated amount to be generated through their own fund-raising. They can request some funding from the university in case of organizing an event which will only be granted subject to consent from the Director Finance (DF).
5. The DF will act as the Financial Advisor of SMBBMU-SC and Societies to advise and guide them in their financial matters according to the procedures laid out. He will be responsible to get detail of expenses, bills/vouchers and audit of the same at the end of the year.
6. It is expected from each Society to organize at least one Mega Event, eg a Music Concert, a Play, a Conference, an Art Exhibition, a Literary Event, a Debate Competition, a Newsletter/bulletin, etc of such high quality that they may attract people from outside SMBBMU. Each Society will prepare a calendar of event (CoE) for the whole year that will be submitted to the SMBBMU-SC which will ensure that there is no overlap or duplication. Joint events by different Societies would be encouraged. The CoE will be

displayed on the SMBBMU portal and also at all notice boards, and other prominent places in Boy's hostel and Girl's hostel.

7. Each Society will be allowed for three days in the starting of each semester to promote its Society and get maximum membership. This endorsement can be carried out through leaflets, small events etc.
8. Every student is allowed to join maximum two societies in a year.
9. To organize SMBBMU-SC activities, Rs. 500/- will be charged from every student per semester as endowment.
10. With Election of SMBBMU-SC and Selection of other Societies, all the current Societies / Clubs operating in SMBBMU will cease to operate.