



# SHAHEED MOHTARMA BENAZIR BHUTTO MEDICAL UNIVERSITY LARKANA

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URL: <http://www.smbbmu.edu.pk>



## INVITATION FOR SUBMISSION OF EXPRESSION OF INTEREST (EOI)

Shaheed Mohtarma Benazir Bhutto Medical University (SMBBMU) requires hiring of **Finance Consultant** to provide financial services. The Consultant will ensure adherence to SPPRA Guidelines and regulatory requirements of Government of Sindh, for the purpose outlined above. The Finance Consultant shall provide high-level advisory services, overseeing financial management and supporting strategic initiatives aimed at enhancing financial transparency, operational efficiency, and governance. The Finance Consultant shall carry out his responsibilities in accordance with professional standards including those issued by International Federation of Accountants (IFAC).

1. The SMBBMU hereby invites EOI from well reputed qualified and experienced Professionals as individual consultant on short-term consultancy basis against the above-mentioned consultancy services
2. The Selection of Hiring of an Individual Consultant (short term consultancy) will be based on the **Quality and Cost-Based Selection (QCBS)** method in accordance with “SPPRA Guidelines on the Use of Consultant”.

S#	Description	Process Fee	Date of Purchase	Date of Submission	Date of Opening EOI
1	EXPRESSION OF INTEREST (EOI) FOR HIRING OF AN INDIVIDUAL CONSULTANT ON SHORT TERM BASIS AS “FINANCE CONSULTANT”	3000/-	11-12-2024 To 23-12-2024	30-12-2024 Up to 12:30 PM	30-12-2024 At 01:00 PM

### Terms of Reference (TORs)

1. Provide and implement the recommendations to enhance financial transparency, ensure accuracy in reporting, and align financial processes with the University’s strategic goals.
2. Prepare the financial reports/ statements, ensuring accuracy and reliability.
3. Support in development of the budgeting process, its alignment with strategic goals, and provide ongoing budgetary controls.
4. Provide guidance on student billing, collections, and compliance processes, with an emphasis on accuracy and transparency.
5. Advise and implement on improvements to financial systems, including the transition from cash basis to accrual basis accounting, and support the integration of ERP systems for greater efficiency.
6. Strengthen financial governance by enhancing internal controls and minimizing risks through best practices in financial management.
7. Prepare and Implement the Financial Module of ERP for ensuring the transparency integrated with other modules.
8. Ensure the transparency in financial matters of concerned Colleges by visiting and implementing the strategies.
9. Implement the financial planning and strategies in accordance with SPPRA Rules.

**Qualifications & Experience:**

1. Chartered Accountant preferably trained at one of the “Big Four” accounting firms.
2. Minimum of eight years of post-qualification experience in financial management, accounting, and financial reporting in well reputed Organizations.
3. Minimum of five years of experience in a senior finance position within a reputable university or similar educational institution, with a strong background in financial management, accounting, and financial reporting.
4. Should have strong Expertise in improving financial reporting quality and reliability, ensuring compliance with International Financial Reporting Standards.
5. Strong communicator with a demonstrated ability to deliver insightful financial reports and presentations to stakeholders.

**The terms and conditions are given as under**

The interested professionals meeting the above mentioned criteria can obtain the Expression of Interest with all details and terms & conditions from Finance Department of SMBBMU, or download from website (<http://www.smbbmu.edu.pk>) or SPPRA EPADS website (<https://portalsindh.eprocure.gov.pk>) on the payment noted above (non-refundable) in form of Pay Order/DD in favour of Vice Chancellor, SMBBMU Larkana. The sealed document must be submitted on (EPADS) <https://sindh.eprocure.gov.pk> as well as hard copy through courier / representative to the Office of Director Finance, SMBB Medical University, Moen-Jo-Daro Road (Arija) Larkana or representative by 30-12-2024 up to 12.30 PM and same will be opened on the same day at 01:00 PM, in SMBBMU in presence of applicant or representatives, who so ever will be present at that time. In case of any unforeseen situation resulting in closure of office on the date of opening or if Government declares Holiday the tender shall be submitted/opened on the next working day at the same time & venue. Any Conditional or un-accompanied of the earnest money, tender will not be considered in the competition.

*The Procuring Agency reserves the right to reject any or all bids subject to relevant provisions of SPP Rules, 2010 and may cancel the bidding process at any time prior to the acceptance of a bid or proposal under Rule-25” of said Rules.*

**DIRECTOR FINANCE  
SHAHEED MOHTARMA BENAZIR BHUTTO  
MEDICAL UNIVERSITY  
MOEN-JO-DARO ROAD (ARIJA) LARKANA**