



**Tender Fee: Rs.5000/-
(Non-Refundable)**

**Shaheed Mohtarma Benazir Bhutto
Medical University, Larkana.**

TENDER FORM
Technical Proposal

**SERVICES FOR CONVOCATION-2023
(VENUE SETUP & CATERING)**

Date of Issuance (To & From) : November 18 to Dec 5, 2023.
Last Date of Submission : December 06, 2023 (11:00 am)
Date & Time of Opening : December 06, 2023 (11:30 am)
Financial Opening Date (Tentative) : December 07, 2023 (11:00pm)

SBD Issued to: M/S_____.

Pay Order # _____, Amount of Rs. 5,000/=.

Drawn on Bank _____, Dated _____.

Stamp & Signature (Procurement Office)

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1. INTRODUCTION

Dear Tenderer,

Thank you for the interest you have shown in response to the SMBBMU's NIT which has floated in Daily Kawish on November 18, 2023, the Dawn on November 18, 2023, Jung November 19, 2023, SMBBMU & SSPRA websites for catering services for Convocation 2023.

Shaheed Mohtarma Benazir Bhutto Medical University, Larkana is premiere educational institute in Upper Sindh imparting quality education to the nation. We are interested to avail the catering services of high potentiality from your esteemed cater.

We expect to avail all services of the catering, event management etc. of high standards to meet our prime & basic need through this transaction.

Please feel free to contact on 074-9410912 or pplo@smbbmu.edu.pk for any information and query.

Thank you.

-sd-

Planning, Procurement & Logistics Officer

2. INSTRUCTIONS

- (a) Shaheed Mohtarma Benazir Bhutto Medical University, Larkana expects that aspirant should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement.
- (b) Tender Documents can be obtained from the office of the Planning, Procurement & Logistics Officer, Admin Block, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana with the request for issuance of SBDs on payment of Tender Fees Rs. 5,000/- should be paid through Demand Draft/ Pay Order in favor of **Vice Chancellor, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana.**
- (c) The last date for submission of the Tender Documents in sealed envelope on Wednesday December 06, 2023 by 11:00am in **Meeting Hall of Chandka Medical College, Larkana** The Tender will be opened on same day at 11:30am in the presence of representatives who may care to attend.
- (d) **Bid Security** of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of **Vice Chancellor, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana.**
- (e) Successful bidder shall provide 5% **Performance Security** of total value of Purchase Order / Work Order in the form of **Pay Order** or **Bank Guarantee** before submission of invoice. The Performance Security shall extend at least **three** months beyond the Date of Completion of Contract.
- (f) Kindly mentioned "**Tender Number**" at top left corner of the envelope.
- (g) Arithmetical errors will be rectified as, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- (h) All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- (i) Service provider company shall maintain its status as an active/filer taxpayer with taxation authorities while rendering services to SMBBMU, Larkana.

Stamp & Signature

3. BIDDING DATA

(a). **Name of Procuring Agency:** Shaheed Mohtarma Benazir Bhutto Medical University (SMBBMU), Larkana.

(b). **Brief Description of Services:** The service provider catering services, decoration, sound system and venue setup for the 5th Convocation of SMBB Medical University, Larkana.

(c) **Procuring Agency's address:** Shaheed Mohtarma Benazir Bhutto Medical University, Moenjo-Daro Raod, Larkana.

(d) **Amount of Bid Security:** - Bid Security of 5% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Vice Chancellor, SMBBMU, Larkana.

(e) **Period of Bid Validity (days):** Ninety Days

(f) **Performance Security Deposit:** - Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order before submission of invoice. The Performance Security may be extended at least three months beyond the Completion Contract.

(g) **Deadline for Submission of Bids along with time:** Tender Document in sealed envelope should be submitted by Wednesday December 06, 2023 by 11:00am in Meeting hall of Chandka Medical College, Larkana. The tender will be opened on same day at 11:30am in the presence of representatives who may care to attend.

(h) **Bidding Procedure:** You are kindly requested to fill in the attached Tender Form (*Technical & Financial Proposals*) and attach firm / agency profile etc. along with the tender document. This will be greatly helpful in evaluating the firm / agency standing. All financial proposals / quoted rates must be inclusive of applicable Sindh Sales Tax (SST). Please clarify it from Finance Department, SMBBMU, Larkana regarding tax deduction in case of any query prior to bidding.

Stamp & Signature

4. BIDDER QUALIFICATION CRITERIA (Mandatory)

S #	Mandatory Eligibility Criteria *	Yes/No
1	Minimum 3 years of experience of similar nature in government/private organizations or Universities.	
2	Last 2 years' bank statements minimum 2 million transaction (per year) for services.	
3	The bidder has attached Income Tax Returns Forms for last three financial years.	
4	Manufacturers / Firms / Supplier / Companies / Distributors must provide active "Sales tax & Income Tax Registration Certificate both FBR and / or SRB" at the time of submission of bidding document.	
5	Satisfactory Performance Report/Certificates of recent contracts of services from last or current Institution/ organization.	
6	Affidavit of "No Dissatisfactory Performance: for any litigation or blacklisting" at any Institute/ Organization for last 3 years.	
7	Bid stamped & signed each & every page by the bidder.	
8	5% Bid Security	
9	Tender Fee Paid	

* Attached all documentary proofs. Failure to provide documents will lead the rejection of the bid.

Stamp & Signature

5. Evaluation Criteria:

- a. Total point for Technical Proposal: 100
- b. Minimum qualifying percentage is 60%. Applicant who secured less than 60% will be categorically disqualified for further process.

Technical Qualifications Criterion:

- 1- No. of Convocations of at least 1000 persons: (please tick appropriate area)
 Note: Please provide supporting documents of your claims.

- | | | | | |
|------|-------|---|-------|----------|
| i. | 7 + | : | _____ | 30 Marks |
| ii. | 5 - 6 | : | _____ | 20 Marks |
| iii. | 3 - 4 | : | _____ | 10 Marks |

- 2- Experience in Catering: (please tick appropriate area) Note: Please provide supporting documents of your claims.

- | | | | |
|------|----------------|-------|----------|
| i. | 10 + Years: | _____ | 12 Marks |
| ii. | 06 - 09 Years: | _____ | 08 Marks |
| iii. | 03 - 05 Years: | _____ | 04 Marks |

- 3- Corporate Clientele List: (please attach list with contact details & date of last event): (please tick appropriate area); Note: Please provide supporting documents of your claims.

- | | | | |
|------|------------------|-------|----------|
| i. | 30 + Clients: | _____ | 24 Marks |
| ii. | 15 - 29 Clients: | _____ | 18 Marks |
| iii. | 5 - 14 Clients: | _____ | 14 Marks |

- 4- Have managed at least 3 programs of similar nature (convocation) in government/ private organizations or universities.

- | | | | |
|-----|--------|-------|----------|
| i. | If YES | _____ | 20 Mark |
| ii. | If NO | _____ | 0 Marks. |

- 5- Experience in Corporate Event Management: (please tick appropriate area) Note: Please provide supporting documents of your claims.

- | | | | |
|------|--------------|-------|----------|
| i. | 10 + Years: | _____ | 14 Marks |
| ii. | 5 - 9 Years: | _____ | 10 Marks |
| iii. | 2 - 4 Years: | _____ | 06 Marks |

 Stamp & Signature

Important Note:

1. For Rehearsal on dated December 22, 2023 (*For student's morning 11am & after Juma Prayers for the faculty*) venue should be readied by December 22, 2023 11:00 pm (*marquee Setup, Stage, Student Chairs required*)
2. For Convocation, venue should be readied and handed over to Secretary Convocation Prof. Dr. Saeed Ahmed Shaikh on Night of December 22, 2023. (11:00 pm)
3. Complete decoration arrangement including Luminary, Cutlery, Crockery, Bearer & allied support services.
4. Round table setup for 08-10 persons each table. (VIP lunch area).
5. Kanats will be erected according to the need and requirement.
6. Marque / Wall Panels / Kanat / Pole Cover should be beige color.
 - a. Please provide sample of Marque (**Net not acceptable**)
 - b. SMBBMU-Larkana will penalize up to 9% of the item value on substandard delivery of following items/services:

S. No	Description
1.	Marquee <ol style="list-style-type: none"> i. No Patches ii. No Holes iii. Should be same as sample provided by the bidder iv. Not DE colored
2.	Crockery & Cutlery (Ceramic & Stainless Steel) <ol style="list-style-type: none"> i. Neat & Clean ii. Free from cracks
3.	Furniture Quality plus Carpet <ol style="list-style-type: none"> i. Neat & Clean ii. Not Repaired or Broken
4.	Adequate lighting in all specified areas (if needed)
5.	All facilities should be up and running by 8:30am on the convocation day
6.	Floral arrangements should feature adequate seasonal & fresh flowers.

 Stamp & Signature

6. TERMS & CONDITIONS:

The following terms of the works are agreed by the service providers:

- (i) **Receiving/Acceptance of Work Order:** The service provider will sign the copy of the Work Order as acknowledgement.
- (ii) **Date of Event / Execution:** The date of Event or Execution will commence from the Date of Work Order.
- (iii) **Place of Event:** As specified in the Work Order unless otherwise informed accordingly.
- (iv) **Schedule of Work & Timeline:** Schedule of work and timeline will be framed with mutual consultation of the concerned Secretary Convocation and the Service Provider. However, the Service Provider is liable to abide and strictly adhere to the Schedule of Work and Timeline provide by the Shaheed Mohtarma Benazir Bhutto Medical University, Larkana.
- (v) **Disclosure of Confidentiality:** All rights reserve with the SMBBMU and no information (*video recording/photographs etc.*) either in hard form/electronic media/copying should be disseminated without the permission of the authority. The cater must hand over all the recordings/photographs etc. before the final payment.
- (vi) All other arrangements *i.e. electric issues, settings etc.* would be on the part of the cater.
- (vii) The service provider shall guarantee to provide the services of high standard and up to mark. All arrangements should be well organized without any hindrances. No disorder would be accepted during event.
- (viii) **Quality Factors:** The quality of Convocation must be of prime quality. Material e.g. tent, marquee, crockery, edible items & ancillary article must be of high quality.
- (ix) **Quantity:** Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason and contractor will abide the instruction.
- (x) **Rejection of Goods / Works:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
- (xi) **Sub-letting:** No sub-letting in any case and form will be acceptable.
- (xii) **Advance Payment:** No Advance Payment subject to Bank Guarantee.
- (xiii) **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA & SMBBMU.

Stamp & Signature

- (xiv) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the SMBBMU and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Larkana binding to the parties.
- (xv) **Bid Security:** 5% Bid Security should be evaluated on higher cost and deposited along with the tender form in shape of PAY ORDER / DEMAND DRAFT only in the name of VC-SMBBMU Larkana.
- (xvi) **Performance Security:** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of pay order at the time of contract agreement. The Performance Security shall extend at least three months beyond the Date of Completion of work / Contract.
- (xvii) **Price / Rate:** Price / rate must be quoted on Financial Tender Form including transportation charges and submitted in sealed envelope.
- (xviii) **Sindh Sales Tax:** Sindh Sales Tax will be paid on applicable items only by the company/firm/agency.
- (xix) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xx) **Validity of Bid:** Validity is for ninety (90) days.
- (xxi) **Rights:** SMBBMU reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. SMBBMU, also reserve the right to issue Work Order for all the items to overall lowest responsive bidder on lump sum basis.
- (xxii) **Related Work:** Related work may be alter, remove, added or deleted to scope if considered essential to complete related task assigned.
- (xxiii) **Financial Proposal:** Financial Proposal(s) of Technically qualified firm(s) will be opened on December 07, 2023 at 11:00 AM.
- (xxiv) **Minimum Qualifying Percentage:** is 60%.
- (xxv) **Envelops:** Separate Envelop of Technical Proposal, Financial Proposal & Bid Security should be further enclosed in envelop & seal of Company should be affix on opening flaps.
- (xxvi) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- (xxvii) **Stamp Duty:** Stamp duty 0.35% for Works against total value of Work Order will be levied accordingly.
- (xxviii) **Sales Tax Registration Certificate:** Service Provider must provide "Sales tax registration certificate with last month return copy both FBR and / or SRB" at the time of submission of bidding document.

Note:

This Terms & Conditions is integral part of contract agreement besides other clauses / articles.

7. INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc. payable by the manufacturer/supplier/distributor works;

M/s _____, the Cater Provider hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the SMBBMU or any Administrative or Financial Offices thereof or any other department under the control of the SMBBMU through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the manufacturer/supplier/distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the SMBBMU directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the SMBBMU, except that which has been expressly declared pursuant hereto.
- (c) The manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the SMBBMU under any law, contract, or other instrument, be stand void at the discretion of the SMBBMU.
- (d) Notwithstanding any right and remedies exercised by the SMBBMU in this regard, manufacturer/supplier/distributor agrees to indemnify the SMBBMU for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the SMBBMU in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the SMBBMU.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

SIGNATURE & STAMP



Tender # CS/03/2023-24

**Tender Fee: Rs.5000/-
(Non-Refundable)**

**Shaheed Mohtarma Benazir Bhutto
Medical University, Larkana.**

TENDER FORM

Financial Proposal

**SERVICES FOR CONVOCATION-2023
(VENUE SETUP & CATERING)**

Date of Issuance (To & From) : November 18 to Dec 05, 2023.
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Date & Time of Opening : December 06, 2023 (11:30 am)
Financial Opening Date (Tentative) : December 07, 2023 (11:00pm)

Bid Security

Pay Order # _____, Amount of Rs. _____/=.

Drawn on Bank _____, Dated _____.

Stamp & Signature (Procurement Office)

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1. INTRODUCTION

Dear Tenderer,

Thank you for the interest you have shown in response to the SMBBMU's NIT which has floated in Daily Kawish on November 18, 2023, the Dawn on November 18, 2023, Jung November 19, 2023, SMBBMU & SSPRA websites for catering services for Convocation 2023.

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We expect to avail all services of the catering, event management etc. of high standards to meet our prime & basic need through this transaction.

Please feel free to contact on 074-9410912 or pplo@smbbmu.edu.pk for any information and query.

Thank you.

-sd-

Planning, Procurement & Logistics Officer

2. INSTRUCTIONS

- (a) Shaheed Mohtarma Benazir Bhutto Medical University, Larkana expects that aspirant should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp each page. Moreover, attach required supporting document according to the requirement.
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- (d) **Bid Security** of 5% of total charges will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of **Vice Chancellor, Shaheed Mohtarma Benazir Bhutto Medical University, Larkana**.
- (e) Successful bidder shall provide 5% **Performance Security** of total value of Purchase Order / Work Order in the form of **Pay Order** or **Bank Guarantee** before submission of invoice. The Performance Security shall extend at least **three** months beyond the Date of Completion of Contract or after completion of the event.
- (f) Kindly mentioned "**Tender Number**" at top left corner of the envelope.
- (g) Arithmetical errors will be rectified as, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- (h) All currency in the proposal shall be quoted in Pakistan Rupees (PKR).
- (i) Service provider company shall maintain its status as an active/filer taxpayer with taxation authorities while rendering services to SMBBMU, Larkana.

Stamp & Signature

3. BIDDING DATA

(a). **Name of Procuring Agency:** Shaheed Mohtarma Benazir Bhutto Medical University (SMBBMU), Larkana.

(b). **Brief Description of Services:** The service provider catering services, decoration, sound system and venue setup for the 5th Convocation of SMBB Medical University, Larkana.

(c) **Procuring Agency's address:** Shaheed Mohtarma Benazir Bhutto Medical University, Moenjo-Daro Raod, Larkana.

(d) **Amount of Bid Security:** - Bid Security of 5% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Vice Chancellor, SMBBMU, Larkana.

(e) **Period of Bid Validity (days):** Ninety Days

(f) **Performance Security Deposit:** - Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order before submission of invoice. The Performance Security may be extended at least three months beyond the Completion Contract.

(g) **Deadline for Submission of Bids along with time:** Tender Document in sealed envelope should be submitted by Wednesday December 06, 2023 by 11:00am in Meeting Hall of Chandka Medical College, Larkana. The tender will be opened on same day at 11:30am in the presence of representatives who may care to attend.

(h) **Bidding Procedure:** You are kindly requested to fill in the attached Tender Form (*Technical & Financial Proposals*) and attach firm / agency profile etc. along with the tender document. This will be greatly helpful in evaluating the firm / agency standing. All financial proposals / quoted rates must be inclusive of applicable Sindh Sales Tax (SST). Please clarify it from Finance Department, SMBBMU, Larkana regarding tax deduction in case of any query prior to bidding.

Stamp & Signature

4. Tender Form

SERVICES FOR CONVOCATION-2023

S. #	Description	Qty	Days	Rate (Rs.)	Amount (Rs.)
(A) Complete Venue Setup Including:					
1	(a) Frill Marquee with wall panels to cover entire Convocation Pandal (<i>Chandka Medical College, Larkana</i>), Size: 30000 sq.ft (approx.)	1 job	2		
2	Presidential Chair	06-07 unit	1		
3	VIP Chairs	40 units	1		
4	Head Table to seat 2 persons on stage with Stairs (<i>Two Sides</i>) Stairs should be in Wooden & in good quality (with flower array / decoration and with table cover and skirting)	1 unit	1		
5	Stage Size: 60 x 50	1 unit	2		
6	Stage neat & clean Carpet, Color: Beige	1 Job	2		
7	Two-Seater Sofas (White Leatheride) for Guest & VVIP in Main Pandal).	50	1		
8	Chairs (<i>foamy back & seat</i>)	1000 units	2		
	(a) Off White Covers Purple Ribbon (MBBS)				
	(b) Off white Covers Blue Ribbon (BDS)				
	(c) Off White Covers Green Ribbon (Pharm-D)				
	(d) Office White covers Yellow Ribbon (BSN-Generic & BScN Post RN)				
	(e) Off White Covers Red Ribbon (Post Graduates)				
(e) Parents Sitting (Golden Ribbon)					
9	Center Tables with Cover / Glass Top for front row	20 units	2		
10	Spotless (Beige Color) Carpeting in main venue – CMC-Larkana. (Opposite to Stage till First line of Guest). Red runners in walkways where required.	1 job	1		
Sub Total (A)					

(B) VIP Lunch Area Including					
01.	Marquee with wall paneling to Cover complete Lunch area Size 8000 Sq. Ft (<i>Approximately</i>)	1 Job	1		
02.	Round Table Setup and Chair	200 Persons	1		
03.	Lunch Buffet setup				
04.	Tea/ Coffee Stall setup	2 Unit	1		
05.	Crockery Marble + Cutlery	400 Unit	1		
06.	Complete Carpeting	1Job	1		
Sub Total (B)					

(C) Student / Parents Lunch Area					
01.	Marquee with Kanat to Complete Cover Area Size 15000 Sq. Ft	1Job	1		
02	Lunch Buffet setup	800 Persons	1		
Sub Total (C)					

(D) Sound System & SMD Screen:					
1	SMD Screen 10x30	1 job	1		
2	Sound System SP-4 Set	1 Job			
3	Flower Works	1Job	1		
Sub Total (D)					

Total (A) + (B) + (C) + (D)					
FBR 10% + 13% SST					
Grand Total Amount					

Grand Total Amount (in words) _____

Stamp & Signature

Important Note:

1. For Rehearsal on dated December 22, 2023 (*For student's morning 11am & after Juma Prayers for the faculty*) venue should be readied by December 22, 2023 11:00 pm (*marquee Setup, Stage, Student Chairs required*)
2. For Convocation, venue should be readied and handed over to Secretary Convocation Prof. Dr. Saeed Ahmed Shaikh on Night of December 22, 2023. (11:00 pm)
3. Complete decoration arrangement including Luminary, Cutlery, Crockery, Bearer & allied support services.
4. Round table setup for 08-10 persons each table. (VIP lunch area).
5. Kanats will be erected according to the need and requirement.
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 - a. Please provide sample of Marque (**Net not acceptable**)
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S. No	Description
1.	Marquee i. No Patches ii. No Holes iii. Should be same as sample provided by the bidder iv. Not DE colored
2.	Crockery & Cutlery (Ceramic & Stainless Steel) i. Neat & Clean ii. Free from cracks
3.	Furniture Quality plus Carpet i. Neat & Clean ii. Not Repaired or Broken
4.	Adequate lighting in all specified areas (if needed)
5.	All facilities should be up and running by 8:30am on the convocation day
6.	Floral arrangements should feature adequate seasonal & fresh flowers.

 Stamp & Signature

5. TERMS & CONDITIONS:

The following terms of the works are agreed by the service providers:

- (i) **Receiving/Acceptance of Work Order:** The service provider will sign the copy of the Work Order as acknowledgement.
- (ii) **Date of Event / Execution:** The date of Event or Execution will commence from the Date of Work Order.
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- (iv) **Schedule of Work & Timeline:** Schedule of work and timeline will be framed with mutual consultation of the concerned Secretary Convocation and the Service Provider. However, the Service Provider is liable to abide and strictly adhere to the Schedule of Work and Timeline provide by the Shaheed Mohtarma Benazir Bhutto Medical University, Larkana.
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- (xiv) **Arbitration:** In case of any dispute, difference or and question which may at any time arise between the parties hereto or any person under them, arising out in respect of this letter of intent or this subject matter thereof shall be referred to the Registrar of the SMBBMU and CEO of the company / firm / agency for arbitration/settling of the dispute, failing which the decision of the court law in the jurisdiction of Larkana binding to the parties.
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- (xvii) **Price / Rate:** Price / rate must be quoted on Financial Tender Form including transportation charges and submitted in sealed envelope.
- (xviii) **Sindh Sales Tax:** Sindh Sales Tax will be paid on applicable items only by the company/firm/agency.
- (xix) **Government tax(es), levi(es) and charges(s):** It will be charged at actual as per SRO.
- (xx) **Validity of Bid:** Validity is for ninety (90) days.
- (xxi) **Rights:** SMBBMU reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA. SMBBMU, also reserve the right to issue Work Order for all the items to overall lowest responsive bidder on lump sum basis.
- (xxii) **Related Work:** Related work may be alter, remove, added or deleted to scope if considered essential to complete related task assigned.
- (xxiii) **Financial Proposal:** Financial Proposal(s) of Technically qualified firm(s) will be opened on December 07, 2023 at 11:00 AM.
- (xxiv) **Minimum Qualifying Percentage:** is 60%.
- (xxv) **Envelops:** Separate Envelop of Technical Proposal, Financial Proposal & Bid Security should be further enclosed in envelop & seal of Company should be affix on opening flaps.
- (xxvi) **Government tax(es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duties), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- (xxvii) **Stamp Duty:** Stamp duty 0.35% for Works against total value of Work Order will be levied accordingly.
- (xxviii) **Sales Tax Registration Certificate:** Service Provider must provide "Sales tax registration certificate with last month return copy both FBR and / or SRB" at the time of submission of bidding document.

Note:

This Terms & Conditions is integral part of contract agreement besides other clauses / articles.

6. INTEGRITY PACT

Declaration of Charges, Fees, Commission, Taxes, Levies etc. payable by the manufacturer/supplier/distributor works;

M/s _____, the Cater Provider hereby declares that:

- (a) Its intention not to obtain the procurement work of any Contract, right, interest, privilege, or other obligation or benefit from the SMBBMU or any Administrative or Financial Offices thereof or any other department under the control of the SMBBMU through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the manufacturer/supplier/distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the SMBBMU directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement or service contract or order or other obligations whatsoever from the SMBBMU, except that which has been expressly declared pursuant hereto.
- (c) The manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the SMBBMU under any law, contract, or other instrument, be stand void at the discretion of the SMBBMU.
- (d) Notwithstanding any right and remedies exercised by the SMBBMU in this regard, manufacturer/supplier/distributor agrees to indemnify the SMBBMU for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the SMBBMU in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing procurement/work/service or other obligation or benefit in whatsoever from the SMBBMU.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

SIGNATURE & STAMP